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**Explanation.** This grid is intended to help to establish a grade taking into account all the intended learning outcomes for the carrying out of the master thesis work during the year. It is completed by the thesis director who consults the other persons who have supervised the master thesis work, including the other directors/co-directors . The global grade is not a simple arithmetic average of the letter values (A, B, C, …) for each criterion, but rather the result of the **global trend**. The meaning of the letters in terms of grades (out of 20) is given in the back of this document. **This form once completed must be returned before the first day of the examination session** to the secretary of the Program Commission. Only one form has to be completed for one master thesis subject (i.e. only one form for master thesis realised by two students, only one form for co-directed master thesis).

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| **Evaluation of the work during the year Director(s) : Student(s) :** |
| **Criteria** | **Letter grades** |
| **C****o n t e n t** | **Appropriation of the objectives, the context and the basis** | **A** | **B** | **C** | **D** | **E** | **F** | **NA** |
| *Clear objectives, thesis plan, state of the art and of the resources – wholeness and relevance of the bibliographic study, solid theoretical/experimental basis, identification of the limitations of the work* |  |
| **Methodology choices, scientific and technical rigour in the carrying out of the research / developments** | **A** | **B** | **C** | **D** | **E** | **F** | **NA** |
| *Choice and precision of the experiments, the modelling, the calculations – validation of the results - experimental or modelling skills, statistical aspect – quality of the developments in laboratory or on softwares* |  |
| **Innovation, originality** | **A** | **B** | **C** | **D** | **E** | **F** | **NA** |
| *Capacity of innovation, to formulate new ideas, experiments, models or theories* |  |
| **Scientific and technical quality of the research** | **A** | **B** | **C** | **D** | **E** | **F** | **NA** |
| *Links between results and state of the art, relevance of the technical reasoning, analysis of the scientific and technical productions* |  |
| **Application of standards (technical, legal, ethical)** | **A** | **B** | **C** | **D** | **E** | **F** | **NA** |
| *Terminology, rules, security, human experimentation, environment, ecology* |  |
| **A****u t o n o m y** | **Personal involvement and management of evolution** | **A** | **B** | **C** | **D** | **E** | **F** | **NA** |
| *Entrepeneurial spirit, proactivity, initiative, adaptability to novelty and changes – continuity in the procedure, adaptation of the objectives and overachievement - objectivity, motivation for research and the subject, curiosity, amount of work realised, assiduity, interest* |  |
| **Organisation skills** | **A** | **B** | **C** | **D** | **E** | **F** | **NA** |
| *Ability to complying to and adapt a timetable, preparation of meetings with supervisors, setting work objectives, traceability of results and improvements, ability to make choices, capacity to synthesize* |  |
| **Team working** | **A** | **B** | **C** | **D** | **E** | **F** | **NA** |
| *Contacts with resource persons (thesis director(s), supervisor(s), colleagues, experts, …), integration in the research team, communication skills* |  |
| **Global numeric grade** | **/20** |

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| **Letters** | **Appreciations** | **Grades (/20)** | **Definitions** |
| **A** | Excellent | ≥ 17,2 | Remarkable work |
| **B** | Very good | 15,6 to 17,1 | Work above average, with only a few minor shortcomings |
| **C** | Good | 13,6 to 15,5 | Overall good work, despite some shortcomings |
| **D** | Satisfactory | 12,0 to 13,5 | Decent work, but with shortcomings |
| **E** | Sufficient | 10,0 to 11,9 | Work just complying with the minimum criterions |
| **F** | Insufficient | < 10,0 | Additional work is required to grant the credits |
| **NA** |  |  | Not relevant (not applicable) |